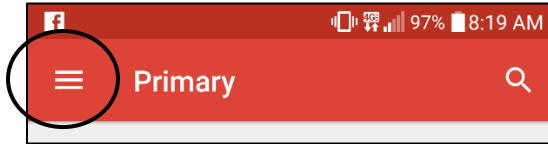
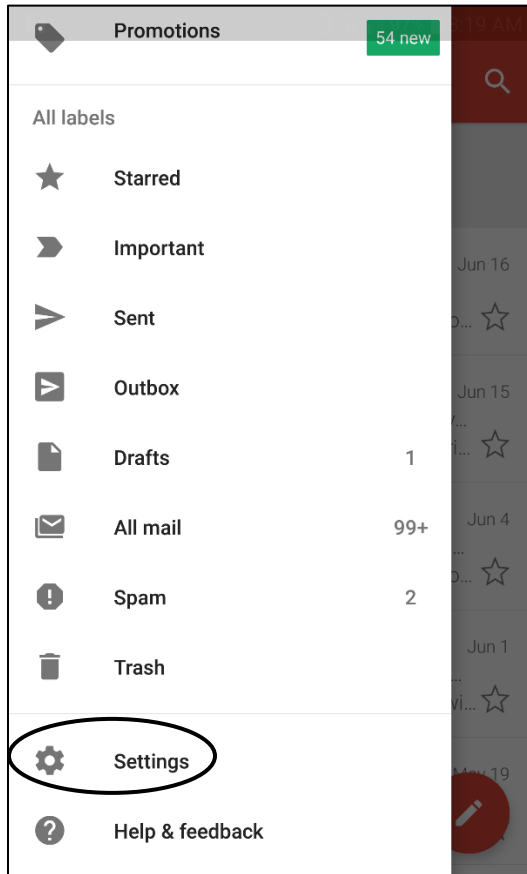


# Android Settings

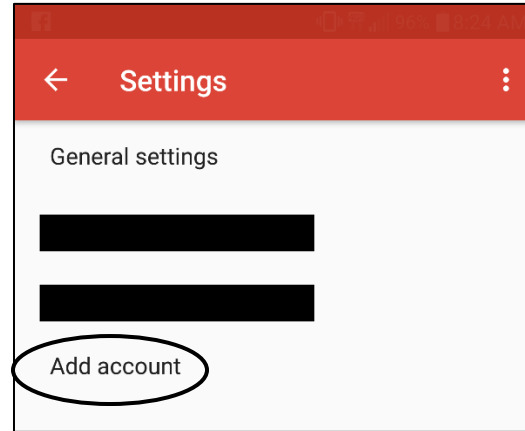
1. Open the Gmail app, and tap the three bars in the top left corner.



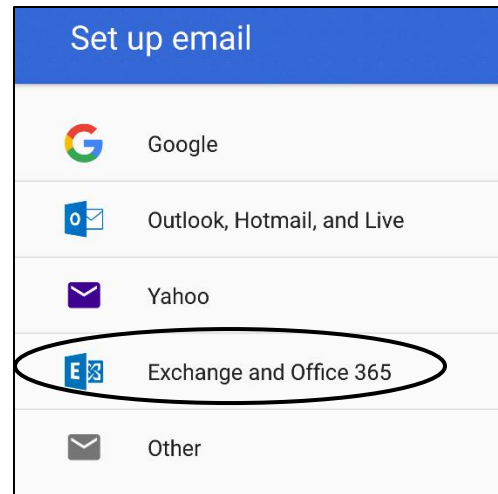
2. Scroll down and tap **Settings**.



3. Tap **Add account**.

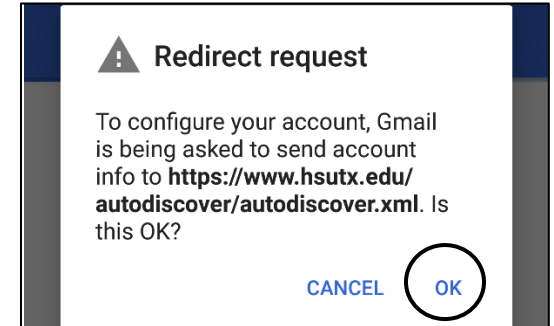


4. Tap **Exchange and Office 365**.

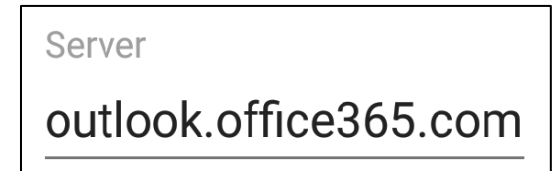


5. Type in your HSU e-mail address and tap **Next**.
  - Note: Your email address and username may be different. Please contact the Help Desk if you need assistance with this information.
6. Type in your HSU password and tap **Next**.

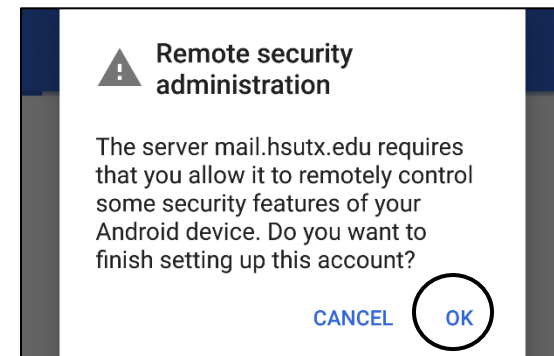
7. If a **Redirect Request** appears, tap **OK**.



8. Fill in the Server space with **outlook.office365.com** to match the example below:

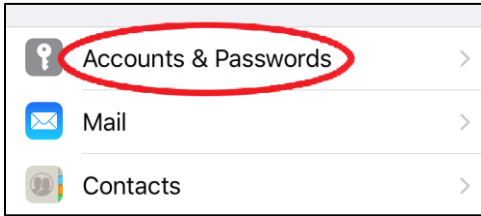


9. A “Remote security administration” notification may appear. If it does, tap “OK.”



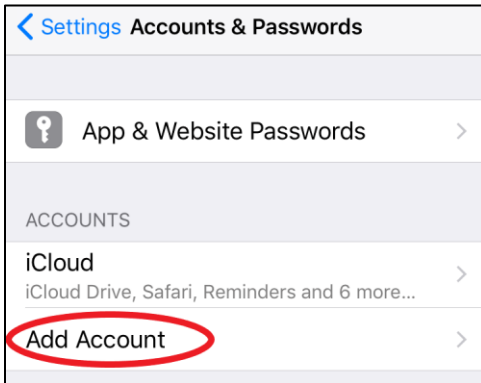
# iPhone Settings

1. Go to **Settings > Accounts & Passwords**.

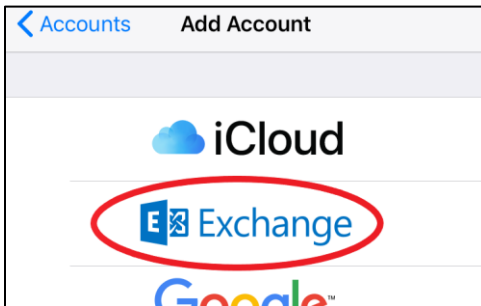


- Note: prior to iOS 11, go to **Settings > Mail, Contacts, Calendars**.

2. Select **Add Account**.



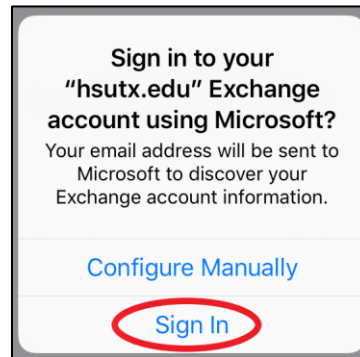
3. Select **Exchange**.



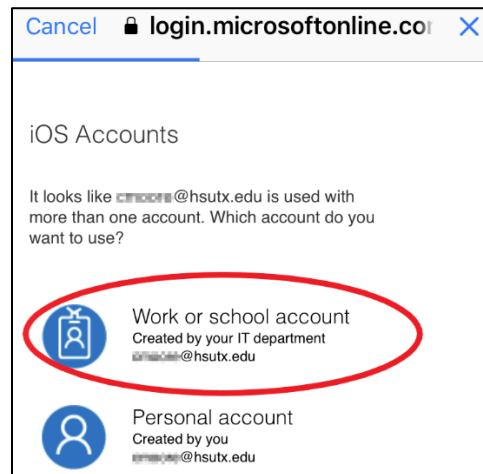
4. Fill in your Email address and password. The description can be changed to your liking. Tap "Next" when you're done.

- Note: Your email address and username may be different. Please contact the help desk if you need assistance with this information.

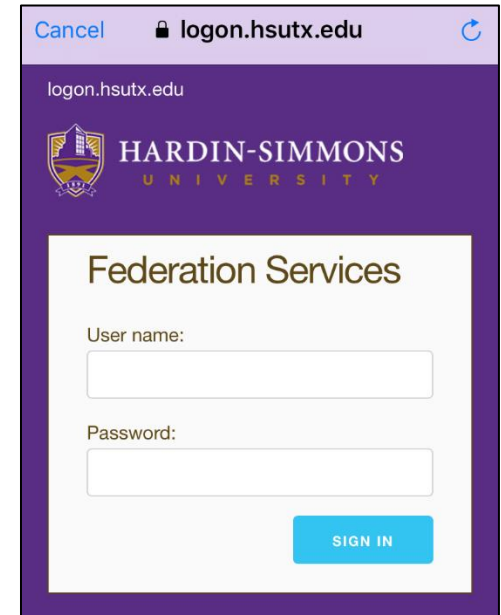
5. Select **Sign in**.



6. If you are asked to select an account type, choose **Work or school account**.



7. Authenticate with the HSU Federated logon site.



8. After verifying your information, select **Save!**

